

Automated Fax Filing System - effective October 3, 2011



Automated Fax Filing System

El Dorado County Superior Court will accept civil fax filings through Official Payments effective Monday, October 3, 2011. Filings will be accepted in all Civil, Family Law, Probate Departments on the West Slope and in South Lake Tahoe. The court will not accept fax filings for Small claims, Unlawful Detainer, Civil Harassment or Family Law Restraining Orders. The court will not accept wills, codicils, bonds, or undertakings via fax filing. See California Rules of Court, Rules 2.300 through 2.306. To begin using fax filing, call Official Payments Corp. at **1-800-322-4945** or **visit the website below.**

**CONVENIENT
RELIABLE
SECURE**



Documents received prior to 5 p.m. will be deemed filed that same day. Documents received after 5 p.m. will be deemed filed on the next business day.

- **PLEASE WAIT 2-3 MINUTES between documents to make sure that they are sent as separate documents.**
- **Multiple documents filed as one transmission will be rejected**
- **Each filing must have a separate cover sheet (MC-005 Mandatory Judicial Council form).**

Contact Official Payments at www.OfficialPayments.com/faxfile.jsp to register today